

Dr. Nalini Lele
Director DEC

14437-14439

F.No.DEC/ICFAI-HYD/AP/2009/
03rd September, 2012

To
The Vice Chancellor
ICFAI Foundation for Higher Education (IFHE)
Donthanapally, Shankarapalli Road,
Hyderabad- 501 504,
Andhra Pradesh

Sub: Recognition to ICFAI Foundation for Higher Education, Hyderabad for offering programmes through distance mode - reg.,

Sir/Madam,

With reference to the application of your Institution/University seeking recognition of Distance Education Council New Delhi, for offering programmes through distance education mode, an Expert Committee comprising nominees of UGC, AICTE and DEC visited your University and submitted its recommendations. The recommendations of the Expert Committee were placed before the Tripartite Committee. Recommendations of the Tripartite Committee were considered by the Distance Education Council in its 40th meeting. Based on the decision of the Distance Education Council, I am to convey that your University has been accorded recognition for offering programmes through distance education mode as under:

Programmes recognised for one academic year (2012-13)

Sl.No.	Programme	Duration	Eligibility
1	MMS Master of Management Studies	2 Years	Any graduate with 45% aggregate marks & above.
2	MBA (Financial Management)	2 Years	Any graduate with 45% aggregate marks & above.
3	MBA (Hospital Management)	2 Years	Any graduate with 45% aggregate marks & above.

- A. The University should comply with the following recommendations of the Expert Committee within three months from the date of receipt of this letter:
1. The AICTE nominee informed that the intake of the programmes shall be as per norms of AICTE/UGC/DEC norms are to be followed.
 2. As per the DEC norms, one full time Co-ordinator is to be appointed for each programme to coordinate the programme.
 3. If it is felt that the proposed admission fee and the programme fee is very high, it has to be taken care by the Institution/University as per the permissible range.
 4. The assignments (continuous evaluation) and its weightage in the term end examination are to be introduced in all programmes. The weightage should be 30% for assignments and 70% term end examination.
 5. The rule of reservation has to be implemented in the Admissions.



6. The system of moderation of Question Papers has to be introduced and one external member shall be appointed in the moderation.
7. For Evaluation system, Re-evaluation and providing a photo-copy of the evaluated answer script to the students on demand with prescribed fee may be introduced.
8. Sufficient counselling sessions are to be allotted for each course.
9. Library facility is also provided at the outside campus of the study centre within Hyderabad only.
10. Placement Cell in Campus facility may be extended to Distance Education learners.
11. Radio interactive sessions may be introduced through AIR/Gyan Vani.
12. The staff working in the Directorate of Distance Education may be extended the UGC pay scales on par with the other Open Universities.
13. ICFAI FHE may implement the Vaidyadhara OLE with help of IGNOU for enhancing of quality of its DE programmes

B. The University should adhere to the following:

1. The Institution shall offer only above mentioned programmes though distance mode, which are approved by the Distance Education Council.
2. It is the responsibility of the University/Institution to follow the norms prescribed by the concerned regulatory body/ies, and also seek its/their prior approval, wherever required for any specific programme mentioned above.
3. The eligibility conditions will be as per UGC/AICTE/DEC norms and professional and technical programmes as per norms laid down by the AICTE. No admission to MBA, PGDM, & MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test/examination for the purpose.
4. The minimum duration of a programme should be similar to the minimum duration of similar programmes offered through the regular mode.
5. The Institution/university should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
6. Nomenclature of all programmes offered through distance mode should be as per UGC/AICTE.
7. The Institution /University shall limit admission to maximum 60 seats per programme per study centre for management and allied health sciences programmes, if any. For laboratory/practical work, the university can have a maximum of 30 students in a batch subject to maximum 60 students per study centre. The study centre shall be operated by the university itself.
8. The territorial jurisdiction for offering programmes through distance mode will be as per the decision of the Council taken in its 40th DEC Meeting. As per decision taken in 40th meeting of the Distance Education Council, in case of deemed to be university the territorial jurisdiction will be as per the notification of Govt. of India to accord them this status until a policy decision is taken by the UGC.
9. The study centres are academic facilitators for programme delivery. The University should not franchise the Study centres. The Study Centres should be operated by the University itself.
10. The Institution's management of the distance education programmes will be open for review and inspection by DEC. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.





It may be noted that before launching the programme/s, the Institution/University should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in the recognition letter. In case, the DEC does not receive the affidavit within 30 days from the date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the University is violating any norms, the recognition accorded to your university will be withdrawn without any notice.



Yours faithfully,


Director (DEC)

Copy to:

1. The Director, Directorate of Distance Education, ICFAI Foundation for Higher Education (IFHE), Donthanapally, Shankarapalli Road, Hyderabad, A.P.
2. The Secretary, Department of Higher Education, Secretariat, Govt. of Andhra Pradesh, Hyderabad
3. Concerned file
4. Master file
5. Web master

