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# The ICFAI Group

Pioneering professional education for over 30 years

ICFAI was established in 1984 as a not-for-profit society with the broad objective of empowering citizens through world class quality education. The Institute announced its arrival into the Indian education fora by launching a high end, innovative professional program in financial analysis in 1985. The Program was first-of-its-kind in India, aimed at equipping students and working professionals with cutting-edge knowledge in contemporary areas of finance. Since its establishment, ICFAI Group has made a significant mark in the Indian educational field with a pan-Indian network and presence.

Innovation has been the mainstay of ICFAI Group with innovation prevalent in its programs and even its culture. Subsequently, there was a big leap when ICFAI Group started its chain of business schools (IBS) across India in 1995 to offer management program. Since its inception, IBS has been consistently ranked among the top ranked B-Schools of India providing excellent academic delivery and infrastructure to its students and transforming them into leaders for the future.

Another example that is a testimony to the culture of innovation is the introduction of Case Study methodology at IBS. The Case Research Center at IBS has become a center of excellence and has won several accolades across the world.

ICFAI Group has 2 Strategic Institutional Units, the ICFAI Universities and the ICFAI Business Schools. In all the programs offered across these units, the emphasis is on adherence to academic rigor and differentiated curriculum that bridges the industry-academia gap.

ICFAI Group focuses on learning rather than instruction. In addition, the institute is engaged in important areas of research covering environmental sustainability, agricultural economics, health policy, financial economics, banking, intellectual property rights etc. There have been path-breaking research and good quality publications in these areas.

Flexible and tech enabled learning also plays an important role in ICFAI's teaching methodology. The delivery takes place with the use of hi-tech learning management system at campus programs and content delivery for distance learning through online medium.

ICFAI Group practices the value of academic integrity at all levels. As a policy, admissions are purely based on merit and there is nothing like capitation fee et al. The fee payable is published in the application material and that remains unchanged.

The ICFAI Group's culture of teaching and learning supports and fosters intellectual and personality development among its graduating students. They carry an attitude of ownership of their work. ICFAI Group strives to make the students - DOERS. The programs are designed such that the students & professionals graduating from the institution have the ability to take risks, make decisions and own the work. ICFAI Group strongly believes in developing an 'entrepreneurial mindset' among its graduating students.

At ICFAI, students inculcate research and analytical orientation due to its institutional strength and support for the research and development activities. Holistically, the student undergoes a transformative change.

The alumni of ICFAI Group are working in renowned companies world-wide. Collectively, ICFAI Group alumni contribute significantly to the growth story of India.

## Awards won by The ICFAI Group



# The ICFAI Universities

ICFAI has established 11 Universities across India. The ICFAI Universities are located at Hyderabad [The ICFAI Foundation for Higher Education (IFHE), which is a Deemed University], Dehradun, Himachal Pradesh (Baddi), Jaipur, Jharkhand, Meghalaya, Mizoram, Nagaland, Raipur, Sikkim and Tripura.



IFHE, Hyderabad



The ICFAI University, Dehradun



The ICFAI University, Tripura



The ICFAI University, Meghalaya



The ICFAI University, Mizoram



The ICFAI University,  
Himachal Pradesh (Baddi)



The ICFAI University, Raipur



The ICFAI University, Sikkim



The ICFAI University, Jharkhand



The ICFAI University, Nagaland



The ICFAI University, Jaipur

# **The ICFAI Foundation for Higher Education (IFHE), Hyderabad**

(A Deemed University declared u/s 3 of the UGC Act, 1956)

The ICFAI Foundation for Higher Education (IFHE) is a Deemed University declared under Section 3 of UGC Act, 1956. The Distance Education Bureau (DEB) UGC has accorded recognition to the Directorate of the Distance Education, IFHE, Hyderabad and its programs.

IFHE has evolved a comprehensive student-centric learning approach consisting of several stages, designed to add significant value to the learner's understanding in an integrated manner, covering relevant knowledge, practical skills and positive attitudes.

The University believes in creating and disseminating knowledge and skills in core and frontier areas through innovative educational programs, research, consulting and publishing.

The University campus, based at Hyderabad, is sprawling, landscaped and lush green. It provides a congenial environment for education and learning. It has well-equipped physical and academic infrastructure. The University has no study centers outside its authorized jurisdiction.

The University offers Bachelors, Masters and Doctoral programs.



# The Master of Management Studies (MMS) Program

The Master of Management Studies (MMS) Program is offered on distance mode by the IFHE, Hyderabad.

The program aims to impart knowledge and understanding of the different aspects of management. The program equips the students with the skills, knowledge and strategic perspectives essential to the leadership of business around the world.

**Eligibility** Graduates (any discipline).

**Duration** Two years.

**Medium of instruction** English.

## Validity of enrollment

The students are required to complete MMS program within a period of four years from the date of enrollment. Students who are unable to complete the program within the validity period of four years may approach the University for extension of the validity period within 3 months of the expiry of initial validity.

**Self-study** The program is based on self-study and examinations.

The University provides required academic material designed for the programs meant for self-study.

## Optional Subjects

The program offers flexibility to students to choose subjects of their choice. A student can opt any 6 subjects of choice from the pool of 4 functional streams.

The four streams offered are: Finance, Marketing, Human Resource Management and Operations & Systems.	
<b>Finance</b>	International Finance, Investment Management, Strategic Financial Management, Wealth Management, Investment Banking, Financial Services, Financial Risk Management.
<b>Marketing</b>	Consumer Behavior, Services Marketing, Customer Relationship Management, Strategic Marketing Management, Integrated Marketing Communications, Sales and Distribution Management, International Marketing.
<b>HRM</b>	Performance Management and Reward Systems, Training and Development, Strategic Human Resource Management, Organization Development, Global Human Resource Management, Leadership and Change Management, Competency Mapping and Assessment.
<b>Operations and Systems</b>	Services Operations Management, Supply Chain Management, Operations Strategy, Project Management, Business Intelligence, Enterprise Resource Planning, E-Business.

## Program Structure

The program includes 22 subjects mentioned as under:

Program Structure	
<b>Module I</b>	Management and Organization Behavior
	Quantitative Methods
	Foundations of Accounting and Finance
	Economics for Business
	IT for Managers
<b>Module II</b>	Business Environment
	Operations Management
	Human Resource Management
	Marketing Management
	Business Communication
<b>Module III</b>	Strategic Management
	Business Process Management
	Optional Subject 1
	Optional Subject 2
	Optional Subject 3
<b>Module IV</b>	Optional Subject 4
	Management Control Systems
	Business Ethics and Corporate Governance
	Entrepreneurship Development
	Optional Subject 5
	Optional Subject 6
Live Project *	

\* **Live Project:** The candidates have to work on a live project in a contemporary area. They will be required to visit a company and prepare a report by articulating a problem, collecting data, analyzing and submitting the same duly signed by the concerned company official. Guidelines on the project work will be provided.



### Subject-wise Waivers

Students with prior qualifications are eligible to get waivers from certain subjects of the Master of Management Studies Program as indicated below:

Subjects	Eligibility for Waiver
Economics for Business	MA (Economics)
Foundations of Accounting & Finance	CA, CMA
IT for Managers	MCA, B.Tech

### What the qualifications refer to:

- CA means a person, who has passed the final examinations conducted by the Institute of Chartered Accountants of India.
- CMA means a person, who has passed the final examinations conducted by the Institute of Cost Accountants of India.
- MA (Economics) from any University.
- MCA from any University.
- B.Tech from any University.

# Examinations

**Eligibility for appearing in examinations:** Students will be eligible to appear for the examinations for module I (all five subjects) six months after the date of enrollment, provided there are no fee dues. Subsequently, students can complete each module once every six months.

Students will be required to progress in the program module-wise, sequentially. In order to advance to the next module, students should not have more than one backlog subject in the ongoing module. The student can appear for the backlog in the subsequent examination. However, a backlog subject cannot be carried forward beyond one module. For example a backlog subject of module I cannot be carried to module III. Within a module students can appear for examinations in any order of the subjects and for any/all subjects at a time.

**Examinations:** Examinations are conducted four times in a year.

**Enrollment dates:** In order to become eligible to appear for the examinations, the students are required to enroll into the program on or before the dates given in the following table.

Examinations	Enroll into the program on or before
April 2018	September 30, 2017
July 2018	December 30, 2017
October 2018	March 31, 2018
January 2019	June 30, 2018

Mock practice questions to familiarize with examinations will be provided to all enrolled students.

**Grading System:** Performance in the examination is indicated in grades as under for each subject:

<b>A</b>	<b>Excellent</b>
<b>B</b>	<b>Very Good</b>
<b>C</b>	<b>Good</b>
<b>D</b>	<b>Unsatisfactory</b>
<b>E</b>	<b>Poor</b>

Passing in a subject is based on relative grading in the examination.

**Module Result:** The module result is determined by the grades & GPA obtained for the subjects of the module at the end of the qualifying quarter.

**Certification:** The following Diplomas/Degree are issued by the IFHE, Hyderabad to the successful students:

Certification	On successful completion of
Certificate in Management Basics	Module I
Diploma in Management Studies	Modules I & II
PG Diploma in Management Studies	Modules I, II & III
Master of Management Studies Degree	All 4 Modules

# Services

We offer the following services to enrolled students:

## Web Services

### Pre-enrollment services:

Online prospectus request, online enrollment, updates on events and chat facility.

### Post-enrollment services:

Facility for online payment, examinations, online admit cards, online examination results, chat facility for all the enrolled students, important information on examination schedule, test centers, updates on revision of curriculum, etc.

## Student Services

**Query Clarification:** Students may address their queries to [ssd@ifheindia.org](mailto:ssd@ifheindia.org) for necessary clarifications, curriculum, etc.

**Student Support:** Students can contact the Call Center number: 1800 103 0303 functioning from Monday to Friday (except holidays) from 9.30 am to 6.00 pm for all their queries.

<b>Toll-free: 1800 103 0303</b>	<b>E-mail: <a href="mailto:ssd@ifheindia.org">ssd@ifheindia.org</a></b>
<b>Student Services Coordinator:</b> Distance Learning Program, The ICFAI Foundation for Higher Education Campus, Donthanapally, Shankarapalli Road, Hyderabad - 501 203. Telangana State	



## Secure Internet Payment Gateway

Students can enroll into the program by logging on to [www.ifheindia.org/dlp](http://www.ifheindia.org/dlp) for filing the application form online and making the payment through Internet. Students can make the payment through the Credit Card issued by ICICI Bank and HDFC Bank or the VISA/MasterCard issued by any bank, through Secure Internet Payment Gateway. Net Banking facility is also available for customers of ICICI Bank, AXIS Bank, Yes Bank, Karnataka Bank, Corporation Bank, Oriental Bank of Commerce, South Indian Bank, Federal Bank, Indian Overseas Bank, Allahabad Bank, Bank of Bahrain & Kuwait and Dhanalaxmi Bank. Students may please note that payments relating to examinations will be accepted only through Secure Internet Payment Gateway.



# Admission Policies and Guidelines

The Admission modalities are with reference to the distance learning Master of Management Studies Program offered by the IFHE, Hyderabad.

**Enrollment:** Applications received from students are verified for the basic eligibility criteria and the eligible students are enrolled into the program under the distance mode.

**No enrollment of foreign citizens:** The admission into the distance learning program is not open to foreign citizens due to visa restrictions. Indian passport holders temporarily staying abroad can enroll subject to the decision by the Admissions Committee.

**Rejected applications:** If the applicants do not satisfy the eligibility criteria, the applications are returned to them along with all enclosures and the amount paid after deducting ₹ 1,000. Such students are, however, permitted to apply again after they subsequently satisfy the eligibility criteria.

**Remittance:** The applicants are required to pay the fee as indicated in the Fee Schedule. The remittance can be done by way of Demand Draft or Credit Card or Debit Card. Demand Draft should be in favor of “**IFHE Fee Collection A/c (DLP)**” payable at Hyderabad. For EMI facility please refer to Fee Schedule.

**Refund policy:** In case a student decides to withdraw from the Program, the same may be considered by the Admissions Committee based on merits of the case. However, there will be no refund of fee.

**Right to amend rules:** The University reserves the right to amend the rules and regulations wherever considered necessary and appropriate. Such amendments will be intimated to the students. Therefore, this publication and the descriptions contained herein are not to be construed as a contract binding the University to any specific policies. Possible changes include, but are not limited to curriculum and course content, passing requirements, eligibility criteria for examinations, fee schedule, refund policy, examination pattern, certification and designation, and such other matters as may be considered relevant.

**Guidelines:** The students are advised to read the following guidelines carefully before completing the Application Form for Enrollment and the Fee Remittance Form.

- a. The Application Forms should be filled in Capital Letters.
- b. Please respond to all the information sought.
- c. Additional sheets may be used, if necessary.
- d. Ensure that the Application Forms are signed.

## Photocopies of certificates

- a. Photocopies of certificates regarding date of birth, educational qualifications and address proof shall be enclosed with the Application Form for Enrollment.
- b. Original Certificates should not be sent.

## Enclosures

Please ensure that your Application contains the following enclosures.

- a. Application Form for Enrollment into the program (with recent color photograph affixed).
- b. Copies of Certificates of Date of Birth and Educational Qualifications.
- c. Xerox copy of Aadhar Card / Passport.
- d. Fee Remittance Form.
- e. Demand Draft / Credit Card / Debit Card Merchant Slip (wherever applicable) towards the payment.

The completed Application Forms along with the required enclosures can be submitted or sent by speedpost/ courier to:

**The Admissions Officer,  
The ICFAI Foundation for Higher Education Campus,  
Donthanapally, Shankarapalli Road, Hyderabad - 501 203, Telangana State.**

# Fee Schedule

## The Master of Management Studies Program

### Module-wise Fee Payment

Particulars	Amount in (₹)
Admission Fee	10,000
Program Fee - Module I only*	18,000
Total	28,000
Lumpsum Payment	28,000
<b>EMI Facility</b>	
Initial Payment (by Demand Draft / Credit Card / Debit Card)	10,000
Balance amount to be paid through Equated Monthly Instalments [EMIs] (including bank charges) by Postdated Cheques	3,200
Number of EMIs	6

### Full Fee Payment

Particulars	Amount in (₹)
Admission Fee	10,000
Program Fee - All Modules	60,000
Total	70,000
Lumpsum Payment	70,000
<b>EMI Facility</b>	
Initial Payment (by Demand Draft / Credit Card / Debit Card)	10,000
Balance amount to be paid through Equated Monthly Instalments [EMIs] (including bank charges) by Postdated Cheques	4,640
Number of EMIs	15

\* Please refer item [1(a)] given on next page to know more about the fee payable for subsequent modules.

The program fee does not include the exam fee.



# Remittance Information

Students have the option to pay the fee module-wise or pay full fee for all four modules at the time of enrollment.

1. a. **Module-wise fee payment:** The fee can be paid module-wise. Currently, the Admission Fee is ₹ 10,000 and the program fee for Module I is ₹ 18,000. Students are required to pay the fee as indicated above, either in lumpsum or through EMI facility. The students are required to pay the program fee for Module II, Module III and Module IV later as may be prevalent at that time. Currently the program fee for Modules II, III and IV is ₹ 18,000 per each module.

b. **Full fee payment:** The Fee can also be paid in full for all 3 years. Currently, the Admission Fee is ₹ 10,000 and the Program Fee is ₹ 60,000. Students are required to pay the Fee as indicated in the Table given on page 12 either in lumpsum or through EMI facility.

2. a. **Lumpsum payment of Fee:**

The Fee can be paid by way of Demand Draft or Credit Card or Debit Card (VISA or MasterCard only). The Demand Draft should be A/c payee crossed in favor of “**IFHE Fee Collection A/c (DLP)**” payable at Hyderabad. In case students wish to make payment through Credit Card / Debit Card, they should get their Cards swiped for the required amount, sign and attach the merchant copy of the slip along with the Fee Remittance Form and keep the customer copy with themselves (as acknowledgement).

No cash payment to be made while enrolling into the program.

Credit Card / Debit Card information being confidential should not be shared with anyone while making payments for the program.

Students deviating from the above will be doing so at their own risk and responsibility.

b. **EMI Facility for Payment of Fee:** EMI facility is offered to all the students for payment of Fee. The PDCs are to be drawn in favor of “**IFHE Fee Collection A/c (DLP)**”.

The initial amount should be paid by way of Demand Draft / Credit Card / Debit Card and the balance amount can be paid through submission of PDCs. As per RBI guidelines, only CTS 2010 compliant cheques are accepted.

3. **Guidelines for paying through PDCs:** The PDCs (CTS 2010 compliant) should be drawn on scheduled commercial banks. Only MICR and multi-city cheques will be accepted. The initial payment should be done at the time of application, by Demand Draft/Credit Card/Debit Card. The EMIs are payable on the first of every month, subsequent to enrollment. The EMIs should be paid through postdated cheques.

Students submitting the postdated cheques should ensure that the postdated cheques should not be dishonored under any circumstances when they are deposited for payment. In the event of dishonor of any cheques, the students and the signatories of such cheques will be liable for prosecution under Section 138 of the Negotiable Instruments Act, 1881 and such other legal actions as may be taken by the University.

The University reserves the right to withdraw the EMI Facility for payment of Fee at any time.

4. **Examination Fee:** The examination fee as applicable is to be paid separately as and when the student is eligible and register for the examinations. Currently the fee is ₹ 500 per subject. The fee for project evaluation is ₹ 1,000.

5. All students registering in the program are required to pay the stipulated payment as per schedule. Wherever students have arrears of payment, they will not be permitted to register for the examinations or their examination result will not be released and their grade sheets, pass certificates will not be issued; further such students will be considered as inactive on the rolls of the University and their names are liable to be removed from the records.

6. The fee is subject to change from time to time. Students will be informed of the payment revisions through e-mails, students regulations, etc. The students are required to pay the fee as may be prevalent in the relevant academic year.

7. **Other Information:** There are no overseas test centers. Students who wish to receive the courseware overseas or any other information in this regard are required to contact [ssd@ifheindia.org](mailto:ssd@ifheindia.org) for the Fee payable for the service.





# The ICFAI Foundation for Higher Education (IFHE)

(A Deemed University declared under Section 3 of UGC Act, 1956)  
Donthanapally, Shankarapalli Road, Hyderabad - 501 203.

## The Master of Management Studies (MMS) Program

### Distance Learning Program

### Application Form for Enrollment

Valid up to

Application No.

717HMMS-

Read carefully all the pages of this Document including Admission Policies, Guidelines and Remittance Information before filling this Application Form

#### 1. PERSONAL DETAILS

Name : Mr/Ms \_\_\_\_\_  
(USE CAPITALS) (As it appears in Official Records, Underline Surname)

E-mail\* : \_\_\_\_\_ Mobile : \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
Date Month Year Aadhar Card No. \_\_\_\_\_

\* All applicants are mandatorily required to give e-mail address for speedy communication and keep it updated regularly. All communications from the University will be through e-mail only.

Paste a recent color photograph of size 3.5 x 4.5 cms. Photograph must not be larger than this box. Do not sign the Photograph and do not staple

#### 2. ACADEMIC RECORD

Examination Level	Qualification	Board/University/Institute	Medium of Instruction	Marks (%) /Grade	Year of Passing
XII Class					
Bachelor's Degree					
Others					

#### 3. OCCUPATION Please tick (✓)

Full-time Student  Full-time Employee

#### 4. IF EMPLOYED PLEASE FILL THE FOLLOWING

Name of the Company with address	Designation	Date of Joining

#### 5. SUBJECT-WISE WAIVERS Please tick (✓) and submit photocopies of relevant certificates to support your request for the waivers.

Economics for Business  Foundations of Accounting & Finance  IT for Managers

**6. DECLARATION:** I wish to apply for the Master of Management Studies Flexible Learning Program on distance mode as per the option mentioned above. I have carefully read the academic and administrative rules and regulations of the University as given in this Document and agree to abide by the same. I understand that these rules are only indicative and may be modified/changed/revised and the complete list of rules and regulations as updated from time to time will be given to me on my enrollment in the form of Students Regulations. I understand that in case I withdraw from the program, I will not be entitled to claim any refund of amount paid. I agree that I will settle the amount with the University whether or not I continue in the Program. I understand that the Jurisdiction for all disputes (if any) relating to the University is only/exclusively Hyderabad. I hereby declare that the information provided by me in the Application is true and correct to the best of my knowledge. My signature below certifies that I have read, understood and agree to the rules and regulations including my financial responsibilities.

Date :

Signature of the Applicant

Applicants are advised to retain a photocopy of the completed Application Form for Enrollment for their records.  
The relevant enclosures should be sent along with the required fee payments.

CUT HERE





**The ICFAI Foundation for Higher Education (IFHE), Hyderabad**  
(A Deemed University declared under Section 3 of UGC Act, 1956)

**Fee Remittance Form**

**The Master of Management Studies (MMS) Program**

To be submitted along with the Application Form for Enrollment

1. APPLICATION NUMBER (Please refer the Application Form for Enrollment into the Master of Management Studies Program of the IFHE, Hyderabad)

| 7 | 1 | 7 | H | M | M | S | | | | | | |

2. PERSONAL DETAILS

Name : Mr/Ms \_\_\_\_\_  
(USE CAPITALS) (As it appears in Official Records, Underline Surname)

Parent's/Guardian's Name : Mr/Ms \_\_\_\_\_

Address\* \_\_\_\_\_  
(USE CAPITALS)

Nearest Land Mark \_\_\_\_\_

\_\_\_\_\_  
(City) (State) (Pin)

Tel.(Off.): \_\_\_\_\_ (City Code) – (Area Code) - Number (Resi.): \_\_\_\_\_ (City Code) – (Area Code) - Number

Fax: \_\_\_\_\_ (City Code) – (Area Code) – Number Mobile : \_\_\_\_\_

Date of Birth: \_\_\_\_\_ 1 9 \_\_\_\_\_  
Date Month Year Aadhar Card No. \_\_\_\_\_

Indian Passport No. \_\_\_\_\_ Place of Issue : \_\_\_\_\_ Citizenship:  Indian  Foreign

\* Photocopy of Aadhar Card and any proof of current address to be attached.

3. FEE REMITTANCE (please fill-up the amount as applicable based on the program and payment option opted)

(i) LUMPSUM PAYMENT: Amount ₹ \_\_\_\_\_ [Please (✓) tick]  By Demand Draft  By Credit Card / Debit Card \*

Remittance through Demand Draft [DD should be in favor of "IFHE Fee Collection A/c (DLP)"] (Payment by cash is not accepted)

DD Details:	Name of Bank:	DD No.:	Date:	Amount ₹ _____
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\* Applicants can make the payment through Credit Card / Debit Card. They should get their Credit Cards / Debit Cards swiped for the required amount, sign and attach the merchant copy of the slip along with this Fee Remittance Form and keep the customer copy with themselves (as acknowledgement). IMPORTANT: The employees of the information office are not authorized to accept cash payments from the applicants, under any circumstances; the employees of the information office are not authorized to swipe their personal credit cards / debit cards to pay on behalf of the applicants; applicants should not share their credit card / debit card information with the employees of the information office; applicants should not make any payment by cash. Applicants deviating from the above will be doing so at their own risk and responsibility.

(ii) EMI FACILITY:

INITIAL PAYMENT: ₹ 10,000 [Please (✓) tick]  By Demand Draft  By Credit Card / Debit Card

Remittance through Demand Draft [DD should be in favor of: "IFHE Fee Collection A/c (DLP)", payable at Hyderabad] (Payment by cash is not accepted)

DD Details:	Name of Bank:	DD No.:	Date:	Amount ₹ 10,000
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(iii) 6 (Module-wise fee payment) / 15 (Full fee payment) postdated cheques (A/c payee postdated cheques in favor of "IFHE Fee Collection A/c (DLP)" should be enclosed) On the back of each postdated cheque, the name of the applicant and the full address of the bank, branch with phone number should be mentioned in capital letters. Only MICR and multi-city (CTS 2010 compliant) cheques will be accepted.

I hereby confirm that I have signed the postdated cheques towards the payment of EMIs in relation to this Fee Remittance Form. I undertake not to countermand these cheques and also to honor all these cheques on due dates. Details of PDCs should be given as under.

Sl.No.	Cheque Number	Cheque Date*	Sl.No.	Cheque Number	Cheque Date
1		01 /	9		01 /
2		01 /	10		01 /
3		01 /	11		01 /
4		01 /	12		01 /
5		01 /	13		01 /
6		01 /	14		01 /
7		01 /	15		01 /
8		01 /			

Total amount for which postdated cheques are enclosed: [Please tick (✓) as applicable]

₹ 19,200 (for Module-wise fee payment) /

₹ 69,600 (for Full fee payment).

\* All Cheques should be dated 1<sup>st</sup> day of each month in DD/MM/YYYY format

Signature of the Applicant

(iv) The postdated cheques enclosed are signed by [Please tick (✓)]  Me  Other person (If in case of other person, please fill item no.(v) given below):

(v) STATEMENT [By the person (other than the Applicant), who has signed the post-dated cheques in connection with this Fee Remittance Form as a **Co-obligant** ]

I hereby confirm that I have signed the postdated cheques towards the payment of EMIs in relation to this Fee Remittance Form. I undertake not to countermand these cheques and also to honor all these cheques on due dates towards the EMI facility. I am over 21. I understand and I am aware of my liability as a co-obligant for EMIs of the applicant. I agree that I will settle the amount with the IFHE whether or not the applicant continues in the Program. I understand that the Jurisdiction for all disputes (if any) relating to the University is only/exclusively Hyderabad. I hereby declare that the information provided by me below is true and correct to the best of my knowledge. My signature below certifies that I have read, understood and agree to the rules and regulations and my financial responsibilities. My details are as under.

Name: Mr / Ms \_\_\_\_\_  
(Use capitals) (As it appears in Official Records, Underline Surname)

S/o / D/o \_\_\_\_\_

Occupation \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Use capitals) (House Number) (Street)

(City) (State) (Pin) (E-mail)

Tel. (Off.) \_\_\_\_\_ (Res.) \_\_\_\_\_ Fax \_\_\_\_\_  
(City Code) – (Area Code) – Number (City Code) – (Area Code) – Number (City Code) – (Area Code) – Number

Cell \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Date Month Year

PAN \_\_\_\_\_ Aadhar\* \_\_\_\_\_

# Photocopy of Aadhar Card to be attached.

Place : \_\_\_\_\_ Date : \_\_\_\_\_ Signature of the person signing the cheques as a co-obligant

4. **Payment by person other than co-obligant:** I / We hereby confirm that I/We have issued cheque / DD No. \_\_\_\_\_, Dt. \_\_\_\_\_ for ₹ \_\_\_\_\_ drawn on \_\_\_\_\_ favouring the above student.

Name of the Individual / Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
(Use capitals) (House Number) (Street)

(City) (State) (Pin)

PAN \_\_\_\_\_ Aadhar\* \_\_\_\_\_

# Photocopy of Aadhar Card to be attached.

Place & Date : \_\_\_\_\_ Signature / Seal of the Person making the payment

5. **DECLARATION:** I have carefully read the rules and regulations as given in this Document and Application and agree to abide by the same. I understand that these rules are only indicative and may be modified/changed/revise and the complete list of rules and regulations as updated from time to time will be given to me on my enrollment in the form of Students Regulations Book. I agree not to countermand and to honor all the postdated cheques enclosed by me towards the EMI facility. I understand that in case I withdraw from the program I will not be entitled to claim any refund of amount paid. I agree that I will settle the amount with The ICAFI Foundation for Higher Education whether or not I continue in the Program. I understand that the Jurisdiction for all disputes (if any) relating to the University is only/exclusively Hyderabad. I hereby declare that the information provided by me in the Application is true and correct to the best of my knowledge. My signature below certifies that I have read, understood and agree to the rules and regulations including my financial responsibilities.

\_\_\_\_\_

Date : \_\_\_\_\_ Signature of the Applicant