



Model Conference of Parties

7th, 8th and 9th November 2025

RULE BOOK & PROCEDURE

Registration link – <https://forms.gle/3vf5G2DZY8BjLqA88>



PROCEDURE FOR The MODEL CONFERENCE OF PARTIES 2025 -

- 1.The conference begins with an inaugural session with an introductory session by the esteemed guests, followed by a joint session that includes opening speeches from the delegates representing their chosen countries. India will serve as the host country for this model Conference of Parties.
- 2.After the opening speeches, the agenda will be discussed by the organizing committee, along with the sub-agendas for further discussion during the conference. For this conference, there will be two sub-agendas.
- 3.Delegates are required to vote for the sub-agendas discussed. For each agenda, no more than half of the total number of delegates should opt for a single sub-agenda. If this occurs, the organizing committee, at its discretion, may assign a sub-agenda to the delegates.
- 4.Next, the delegates will proceed to the committee sessions based on the sub-agendas they have voted for. The committee sessions for the sub-agendas will be conducted in parallel. Each session is guided by a Chair who oversees adherence to the rules and ensures effective management of the discussions.
- 5.During the committee sessions, the delegates are required to speak on behalf of the countries they represent. The assigned topics will be discussed, and participants are expected to negotiate and reach a conclusion on these topics. The delegates will collectively prepare a draft charter, which will be drafted by a drafting committee provided by the organizing committee. During drafting, delegates may suggest or request amendments as needed.

PROCEDURE FOR The MODEL CONFERENCE OF PARTIES 2025 -

6. For observer members,
 - a.1. The participants, representing the observer member countries or NGO's (Non- Governmental Organizations) can attend the committee sessions and speak during the discussions, taking prior permission from the chair.
 - b. The delegates representing the observer countries or the international NGO's cannot vote on any decisions, amendments, or treaty obligations.
7. The finalized draft charter will be presented to the Chair presiding over the session. If there are any suggestions or amendments, the Chair may recommend changes, which must then be incorporated into the draft charter.
8. The same procedure will be followed for the other sub-agenda, run in parallel. The resulting draft charter will be presented to the relevant presiding Chair, and any necessary changes or amendments should be incorporated as suggested.
9. A joint session will then be held, attended by all delegates. Two delegates from each committee session, nominated by their peers in the respective sub-agenda sessions, will present their charter and discuss the outcomes of their committee sessions. The same process will be followed for the other session running in parallel.
10. Delegates who were not participants in a particular committee session may, on behalf of their country, opt to support the outcome of that session and provide suggestions, if any. Based on these suggestions and incorporations, a final charter will be prepared. Voting on the final charter will require a two-thirds majority.
11. After the voting, there will be a dispersal of the session and followed by a valedictory session .

Model COP 2025 – Rules & Regulations

General Eligibility –

1. **Students:** Open to all students of recognized educational institutions (High school, Higher Secondary School, undergraduate students, post- graduate students college and universities) (more than 1 participant is allowed to participate from same institution)
2. **Age** - from the age of 15 years to 30 years are allowed to register
3. **Registration:** Only those who complete registration, pay fees (the registration and accommodation fee), and receive official confirmation from the organizing committee are eligible.
4. **Representation:** Each delegate must represent only one assigned country/observer/organization for the duration of the conference.

Categories of Participation -

1. **Delegates (Member States)**

- a. Represent sovereign countries that are Parties to the UNFCCC.
- b. Have speaking, drafting, and voting rights.

2. **Observer States & NON - Governmental Organizations (NGOs)**

- a. May speak when recognized by the Chair.
- b. May draft documents and participate in working groups.
- c. Do not have voting rights.

3. **Press/Media Delegates**

- a. Cover proceedings, prepare reports, and conduct interviews.
- b. No role in debate, drafting, or voting.
- c. Have the right to ask questions at the end of every session.

General Framework -

1. Delegates must maintain diplomatic courtesy at all times.
2. Disrespect, offensive language, or disruptions may lead to disqualification.
3. Electronic devices may be used only for research and drafting, not socializing.
4. Photography and videography is strictly prohibited during the session.

Structure of the Conference

1. **Committee Setup**

- a. **Joint session** - There will be 2 joint sessions, one at the start of the event for agenda voting, 2nd at the end of the event for concluding the event. Where Formal discussions, speeches, and voting will be held.
- b. **Sub -Agenda Groups** - The participants shall vote for an agenda during the 1st joint session and based on the agenda selected the participants will be divided into 2 groups. During the agenda sessions there will be formal discussions, negotiations, Drafting of agreements and resolutions.

2. **Bureau -**

- a. **President (Chairperson):** the chair of the Conference of Parties 2025, Moderates debates, ensures procedure, judges the session and participants .
- b. **Vice-Chair:** second chair, assists the President, Moderates debates, ensures procedure, judges the session and participants.
- c. **Rapporteur:** A team of rapporteurs will be there in each session to prepare reports, maintain records and assist the drafting committee.

3. **Drafting Committee** - A team of drafting experts will prepare the final draft of the sessions.

Rules of Procedure

1. **Attendance -**

- a. Roll call at the start of each session.
- b. Delegations must respond “Present” or “Present and Voting.”
- c. Quorum: At least one-third of members present to start proceedings.
- d. All the delegates must be present in the allotted session hall 10 minutes before the session starts.

2. **Speeches -**

- a. Speakers must be recognized by the Chair.
- b. Time limit: 1-2 minutes per intervention (can be extended by Chair).
- c. Delegates must address the Chair and the Committee, not individuals- they can refer to the chair as “sir”, “ma’am”, “Honorable Chair”.

Example - “Thank you, Honorable Chair”.

3. Delegates must not address the fellow delegates with the country name directly.

Example - DO NOT say “I disagree with China”, rather SAY “I disagree with the distinguished delegate of China”.

Voting –

1. Voting Rights

- a. Only member states may vote.
- b. The participants, representing the observer member countries or NGO's (Non- Governmental Organizations) can attend the committee sessions and speak during the discussions, taking prior permission from the chair.
- c. Observers/NGOs may participate in debates but do not have the right to vote.

2. Types of Votes

- a. Agenda voting - the member states and the observer members can vote for 1 sub- agenda out of 2 sub- agendas.
- b. Final resolution voting -2 / 3rd member states present and voting majority to adopt the resolution.
- c. Voting is conducted by show of placards or roll call.

Code of Conduct -

1. Delegates must maintain diplomatic courtesy at all times.
2. Disrespect, offensive language, or disruptions may lead to disqualification.
3. Electronic devices may be used only for research and drafting, not socializing.
4. Photography and videography is strictly prohibited during the session.

For any queries, write to us at: saksham@ifheindia.org or
lawschoolGAIAClub@gmail.com

or

For any queries, contact the student coordinators at

Akshatha Joshi - + 91 8125310746
M. Syamala - +91 90637 99023

Keerthana - +91 72772 20044
Kusumanjali +91 93473 34238