

**The 43<sup>rd</sup> Meeting of the  
IFHE Internal Quality Assurance Cell**

*Date & Time:*

**November 17, 2021 at 11.00 hours  
Online**

*Venue:*

**IFHE, Hyderabad**



## AGENDA ITEMS

| Item  | Description  | To be Presented by | Page.<br>No.s |
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| <b>Part A: Statutory Items</b>              |  |                    |               |
| 43.01                                       | Grant of Leave of Absence  | –                  | 1             |
| 43.02                                       | Minutes of the 42 <sup>nd</sup> IQAC Meeting                         | –                  | 2             |
| 43.03                                       | Follow up Action of the Minutes of the 42 <sup>nd</sup> IQAC Meeting | –                  | 6             |
| <b>Part B: NAAC 2021: Self Study Report</b> |  |                    |               |
| 43.04                                       | Progress Report on Quantitative Metrics                              | Dr. Sindhuja P N   | 8             |
| <b>Part C : Other Items</b>                 |  |                    |               |
| 43.05                                       | Other Information Items  | –                  | 18            |
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| 43.07                                       | Date for the Next Meeting  | –                  | 20            |



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**Part - A**  
**Statutory Items**

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**Item 43.01**  
**Grant of Leave of Absence**

## **Item 43.02**

### **Minutes and Follow up Action of the 42<sup>nd</sup> IQAC Meeting**

Minutes and Follow up Action of the 42<sup>nd</sup> IQAC Meeting of, The ICFAI Foundation for Higher Education (Deemed-to-be-University u/s. 3 of the UGC Act, 1956) held online on September 30<sup>th</sup>, 2021.

#### **The following members were present:**

1. Dr. J Mahender Reddy – Chairman
2. Dr. R P Mohanty
3. Dr. Y R Haragopal Reddy
4. Dr. S Vijayalakshmi
5. Dr. C S Shylajan
6. Dr. K S Venugopal Rao
7. Dr. Tamma Koti Reddy
8. Dr. M Sitamma
9. Dr. D Satish
10. Dr. JSK Chakravarthi
11. Dr. Samyadip Chakraborty
12. Prof. Mahesh Kumar Soma
13. Dr. V Nagi Reddy
14. Col. S P Viswanath
15. Dr. Elizabeth Zacharias
16. Dr. Shakeel Hashmi
17. Dr. K Pushpa
18. Prof. T S R K Rao
19. Dr. P N Sindhuja



**The following Special Invitees were present:**

1. Dr. Hemalatha Devi
2. Dr. M Bhaskar Rao
3. Dr. M. Sainath
4. Prof. G Madhavi
5. Dr. Padmavathi V
6. Prof. Sashikala P
7. Mr. Indranil
8. Dr. Sudheer Hanumanthakari
9. Prof. Narasimham V V L
10. Dr. A Chandra Sekhar
11. Dr. Ravi Kumar
12. Dr. Barla Madhavi
13. Mr. Sanjib Dutta

Dr. J Mahender Reddy, Vice Chancellor, presided over the meeting and the following items of business were transacted:

**42.01 Grant of leave of absence, if any**

Prof. Bhanoji Rao and Mr. T P Das could not attend the meeting. Leave of absence is granted.

**42.02 Confirmation of the Minutes of the 41<sup>st</sup> meeting of the Internal Quality Assurance Cell**

The minutes of the 41<sup>st</sup> meeting of the Internal Quality Assurance Cell was confirmed.

**42.03 Follow up action on the Minutes of the 41<sup>st</sup> meeting of the Internal Quality Assurance Cell**

The follow up action on the Minutes of the 41<sup>st</sup> meeting was reviewed.

|       |   |
|-------|---|
| 42.04 | <p><b>Observations</b></p> <p>Suggestions/Observations are summarized below:</p>  |
|       | <ol style="list-style-type: none"> <li>1) <b>Structured Feedback on Curriculum</b> – Students, Faculty, Employers, Alumni – We have received adequate numbers from all the stakeholders.</li> <li>2) <b>Student Satisfaction Survey (SSS):</b> It was communicated to the Heads of all the schools to upload the SSS questionnaire onto the SIS/LMS and conduct a mock survey among the students.</li> <li>3) <b>Library Landing Page: Dr. Pushpa was</b> requested to coordinate and complete the work at the earliest.</li> <li>4) <b>Student Progression to Higher Studies:</b> We have received 129 responses. It was suggested to put in more efforts to increase the count.</li> <li>5) <b>NET/SLET/CAT/GMAT/JAM/GRE/TOEFL/IELTS/CLAT/Civil Services examinations:</b> We have received <b>127 responses</b> so far. It was suggested to put in more efforts to increase the count.</li> <li>6) <b>Recent Workshops/Seminars/FDPs:</b> The following numbers were reported<br/> <b>Academic Wing – 25</b><br/> <b>ISC – 85 completed</b><br/> <b>IIC - 41</b><br/> <b>IBS – 117</b><br/> [Operations - 23, HR – 27, Marketing - 20, Economics – 17, Finance-30]<br/> <b>CRC – 39 + 6 = 45 (Details received)</b><br/> <b>AACSB Webinars – 14</b><br/> <b>FoL – 31</b> (Prof. AVN Rao has informed to cross-check the count with Dr. Ravi and Dr. Hemalathadevi)<br/> <b>FST – 38 faculty seminars, 2 FDPs, 3 workshops</b></li> <li>7) <b>Scholarship data from NSP portal:</b> It was requested to follow up the same with the Social Welfare Officer, Hyderabad regional office. (Mr. Madhusudan Rao)</li> <li>8) <b>Alumni Contribution:</b> Prof. Mahesh Soma to plan for getting contribution from Alumni to be routed through the IFHE Alumni Fund Account.</li> <li>9) <b>Collaborative activities:</b> it was suggested to identify all the sources of collaborative activities such as Joint conferences/workshops/seminars, joint publications, Guest lectures by industry experts, Placement/SIP activities, MDPs, Research projects, etc.</li> <li>10) <b>Student awards for sports and cultural activities:</b> It was requested to search for more student awards for inter-university/state/national level competitions. (Student coordinators)</li> </ol> |

|              |  |
|--------------|--|
|              | <p><b>11) Membership in Professional Bodies:</b> it was requested to inform all the faculty members to utilize Rs. 5900/- provided to them to take membership in professional bodies. (Heads of all the schools)</p> <p><b>12) Value-added courses:</b> Number of value-added courses to be shown as 262.</p> <p><b>13)</b> It was requested to follow up the and complete the crèche facility. (Col. Vishwanath)</p> <p><b>14) Evaluative Profile</b> of 8 departments was received by 5<sup>th</sup> Oct 2021.</p> |
| <b>42.05</b> | <b>Other Information Items</b>   |
|              | -Nil-  |
| <b>42.06</b> | <b>Any Other Items</b>   |
|              | -Nil-  |
| <b>42.07</b> | <b>Date for the next meeting</b>   |
|              | It was agreed that the date for the next meeting of the Internal Quality Assurance Cell would be on Nov. 17 <sup>th</sup> 2021.  |

The meeting concluded with a vote of thanks to the Chair.

**J Mahender Reddy**  
Vice Chancellor

### Item 43.03

#### Follow up Action on the Minutes of 42<sup>nd</sup> Internal Quality Assurance Cell Meeting held on September 30<sup>th</sup>, 2021.

The suggestions made by the esteemed members will be considered to enhance the NAAC score, taking into account the new reckoning period of June 1, 2016 - December 31, 2021.

| Sl. No. | Description  | Resolution   | Action Taken  |
|---------|--|--|---|
| 1.      | <b>Feedback on Curriculum from Alumni and Employers</b>                          | It is reported that the feedback from recruiters has reached 103.<br><br>Mr.C Srinivas assured that he will be able to add another 20.<br><br>Dr. Shylajan mentioned that parallel efforts are also on from IBS. | <i>Implemented.</i><br><br><i>On going</i>  |
| 2.      | <b>5.2.3. Student Progression to higher Education (data of graduating batch)</b> | It was suggested to gather details through student clubs, faculty members, etc.  | <i>Work in progress</i><br><br><b>Total – 136</b><br><br><i>IBS – 90, FST – 30, FoL – 16</i>            |
| 3.      | <b>5.2.1. NET/SLET/GRE/GMAT/TOEFL IELTS and so on</b>                            | It was suggested to gather data through all possible sources   | <i>Work in progress</i><br><br><b>Total – 138</b><br><br><i>GRE-57, NET-04, IELTS-63, Judicial - 04</i> |
| 4.      | <b>Professional Development Programs for teaching and non-teaching staff</b>     | It is suggested to organize workshops in relevant areas of interest  | <i>85 completed</i>   |
| 5.      | <b>Library Landing Page and</b>  | Received the footfall data   | <i>Implemented</i>  |

| <b>Sl. No.</b> | <b>Description</b> | <b>Resolution</b> | <b>Action Taken</b> |
|----------------|--------------------|-------------------|---------------------|
|                | <b>footfalls</b>   | from Dr. Pushpa   |                     |

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**Part - B**  
**NAAC 2021: Self Study Report**  
**Progress Report on**  
**Quantitative Metrics**

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## Item 43.04

### Agenda

- 1) IQA to be filed by 20<sup>th</sup> Nov 2021.
- 2) The metrics which are on a continuous follow-up and iterations are tabulated below

| Metric No.           | Description   | Points    | Status   |
|----------------------|---|-----------|--|
| <b>2.4.3<br/>QnM</b> | <b>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b>   | <b>10</b> | As reported by Mr. B S Rao in the 99 <sup>th</sup> SMC meeting held on 11 <sup>th</sup> Nov 2021, the latest figure is <b>around 7.8 years</b> , after taking into account the contract period, probation period, as well as the total experience of the faculty member from the time of joining ICFAI   |
| <b>2.7.1<br/>QnM</b> | <b>Online student satisfaction survey regarding teaching learning process. (Online survey to be conducted)</b>  | <b>30</b> | Senior students to be sensitized through mentors, faculty members regarding the survey (Heads of Schools)  |
| <b>3.1.6<br/>QnM</b> | <b>Percentage of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies (Data for the latest completed academic year)</b>  | <b>5</b>  | It is suggested to explore the possibility of ICSSR recognition for Case Research Center. It is also suggested to look for some kind of recognitions for departments at FST through DST or similar agencies. Dr. Shylajan had already written to ICSSR in this regard. Recognitions given by Bar Council of India to be considered. Dr. AVN Rao has informed that he would pursue it and explore the possibility of more recognition letters |
| <b>3.2.1<br/>QnM</b> | <b>Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the last five years (INR in Lakhs)</b> | <b>5</b>  | It is suggested to explore the possibility of chair sponsorship for departments. For instance, chair-funding for CRC. Other possibilities of research funds to be explored. (Heads of three schools)   |



|                      |  |           |   |
|----------------------|--|-----------|---|
| <b>3.2.2<br/>QnM</b> | <b>Grants for research projects sponsored by the government agencies during the last five years (INR in Lakhs)</b>   | <b>10</b> | It is suggested to explore the possibility of chair sponsorship for departments. For instance, chair-funding for CRC. Other possibilities of research funds to be explored. (Heads of three schools)<br><br>There are around 2 crores worth DST projects pending to be sanctioned for FST. This needs to be followed up and expedited so we get the benefit in this NAAC cycle. |
| <b>3.2.3<br/>QnM</b> | <b>Number of research projects per teacher funded by government and non-government agencies during the last five years</b>   | <b>5</b>  | It is suggested to explore the possibility of chair sponsorship for departments. For instance, chair-funding for CRC. Other possibilities of research funds to be explored. (Heads of three schools)  |
| <b>3.4.3<br/>QnM</b> | <b>Number of Patents published/awarded during the last five years</b>  | <b>10</b> | It is suggested to include a few copyrights here. CRC to provide 10-12 copyrights. 30-40 copyrights from FoL are expected.  |
| <b>3.4.4<br/>QnM</b> | <b>Number of Ph.D's awarded per teacher during the last five years</b>   | <b>10</b> | As of now, it is 2.<br>Eligible guides to be identified   |
| <b>3.4.5<br/>QnM</b> | <b>Number of research papers per teacher in the Journals notified on UGC website during the last five years</b>  | <b>15</b> | Faculty members are requested to submit the articles to Mr. GRK Murthy latest by 7 <sup>th</sup> Dec 2021 (Heads of all Schools). UGC care list is circulated to all the IBS faculty members. English Faculty from FST can contribute to Journal of English Studies. Several case studies are under review for Case Folio Journal   |
| <b>3.4.6<br/>QnM</b> | <b>Number of books and chapters in edited volumes published per teacher during the last five years</b>   | <b>15</b> | A gap of 900 is seen in this metric. 320 chapters and 30 books are expected to come from CRC.   |
| <b>3.4.7<br/>QnM</b> | <b>E-content is developed by teachers:</b><br><b>1. For e-PG-Pathshala</b><br><b>2. For CEC (Under Graduate)</b><br><b>3. For SWAYAM</b><br><b>4. For other MOOCs platform</b><br><b>5. For NPTEL/NMEICT/any other Government Initiatives</b><br><b>6. For Institutional LMS</b> | <b>10</b> | We should get some lead for first three items, e-PG-Pathashala, CEC and Swayam.<br>Dr. Sainath informed about the T-SAT initiatives for e-content development. This has to be followed up.  |

|                      |  |           |  |
|----------------------|--|-----------|--|
| <b>3.6.2<br/>QnM</b> | <b>Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the last five years</b>   | <b>10</b> | 31<br>14 letters received from MP/Minister office  |
| <b>3.6.3<br/>QnM</b> | <b>Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)</b> | <b>12</b> | 200  |
| <b>3.7.2<br/>QnM</b> | <b>Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years</b>   | <b>10</b> | 76 as of now.<br>MoU with CESS and 5 more to be added from IBS<br>2 more from IIC, 5 more from FoL.<br>We should be able to reach 100 MoUs by mid-December |
| <b>4.2.4<br/>QnM</b> | <b>Percentage per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>   | <b>5</b>  | Received the data from Dr. Pushpa  |
| <b>5.1.1<br/>QnM</b> | <b>Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government agencies (NGOs) during the last five years (other than the students receiving scholarships under the government schemes for reserved categories)</b>  | <b>10</b> | As of now 38.3%<br><br>Notes approved. Work in progress  |

|                         |   |                  |  |
|-------------------------|---|------------------|--|
| <p><b>5.2.1 QnM</b></p> | <p><b>Average percentage of students qualifying in state/ national/ international level examinations during the last five years</b><br/>(eg: <b>NET/SLET/GATE/GMAT/CAT/GRE /TOEFL/Civil Services/State government examinations</b>)</p> <p><i>We have received 138 score cards.</i></p> <p><i>GRE-57, TOEFL-10, IELTS - 63</i></p> <p><i>This is a work in progress metric until we file the SSR.</i></p> | <p><b>10</b></p> | <p>A total of 3244 undergraduate students have graduated in the last 5 years. The breakup is IBS 2070 FST 868 and FOL306</p> <p>The expectation from NAAC is 20% of the students should have qualified in the competitive examinations. Pro-rata this figure comes out to:</p> <p>414 for IBS, 174 for FST &amp; 61 for FOL</p> <p>As informed by Dr. Chakravarthi, a team has been formed to contact the 2070 students in the list. Out of 180 calls made from 2021 pass out batch, only 9 have responded.</p> <p>It is suggested to take the help of Prof. C Padmavathi, Prof. Mahesh, Prof. Madhavi to get more responses.</p> <p>30 plus score cards are expected from FST</p> |
|-------------------------|---|------------------|--|

|                         |   |                  |   |
|-------------------------|---|------------------|---|
| <p><b>5.2.3 QnM</b></p> | <p><b>Percentage of recently graduated students who have progressed to higher education (previous graduating batch)</b></p> <p><i>We have received 136 responses.<br/>FST-30, IBS-90, FoL-16.</i></p> | <p><b>15</b></p> | <p>Total number of students graduated this year = <b>2270</b>.</p> <p>The breakup is as follows:</p> <p>IBS: MBA + BBA = 1198 + 674=1872</p> <p>FST - BTech - 264 (65 placed, that makes it 199) and<br/>FOL - BBALLB &amp; BALLB – 118</p> <p>LLM-10</p> <p>The expectation from NAAC is at least <b>20% of 2270 = 454</b> to be shown as <b>progressed to higher education</b>.</p> <p>As of now, the data is as given below:</p> <p>IBS - 90 progressed to MBA.</p> <p>FST - 30 progressed to higher education and 65 placed</p> <p>FOL - 16 progressed to higher education</p> <p>Total is 136, as of now. The gap is 454-136=318.</p> <p>Expected: 170 from BBA, 120 from BTech, 30 from FoL</p> |
| <p><b>6.3.2 QnM</b></p> | <p><b>Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years</b></p>           | <p><b>10</b></p> | <p>70% faculty members have availed the financial support extended towards membership fees of professional bodies</p>   |
| <p><b>6.4.2 QnM</b></p> | <p><b>Funds / Grants received from government bodies during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V ) (INR in Lakhs)</b></p>      | <p><b>8</b></p>  | <p><b>Nil</b></p>   |

|              |  |   |     |
|--------------|--|---|-----|
| 6.4.3<br>QnM | Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V ) (INR in Lakhs) | 6 | Nil |
|--------------|--|---|-----|

4. **Metric 3.3.1:** It is suggested to have 10-15 incubated startups in the campus. Dr. Sainath is confident of five but will definitely try for 10. (Dr. Sainath)
5. **Metrics 2.5.1 & 2.5.4:** Mr. Sridharan, Former Controller of Exams should arrange for bridging all the gaps and provide the Annual Reports, Automation System Manual and other data related requirements at the Earliest (Mr. Sridharan and Prof. Sashikala)
6. **Metric 7.1.2: Biogas Plant:** Director Administration is requested to take necessary initiatives in this regard. (Director Administration)
7. In the NAAC Manual, a new **section 2a: Institutional preparedness for NEP** has been added under the head “Profile of the University”, detailed as under:

**2(a) : Institutional preparedness for NEP:**

**(Description in maximum 500 words)**

**1. Multidisciplinary / interdisciplinary:**

- a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.
- b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.
- c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain
- d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.
- e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?
- f) Describe any good practice/s of the institution to promote Multidisciplinary /

interdisciplinary approach in view of NEP 2020.

## **2. Academic bank of credits (ABC):**

- a) Describe the initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020.
- b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.
- c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.
- d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.
- e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

## **3. Skill development:**

- a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework
- b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education.
- c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.
- d) Enlist the institution's efforts to:
  - i. Design a credit structure to ensure that all students take at least one vocational course before graduating.
  - ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.
  - iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.
  - iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

- v. Skilling courses are planned to be offered to students through online and/or distance mode.
- e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

**4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

- a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc.) into the curriculum using both offline and online courses.
- b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.
- c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.
- d) Describe the efforts of the institution to preserve and promote the following:
  - i. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)
  - ii. Indian ancient traditional knowledge
  - iii. Indian Arts
  - iv. Indian Culture and traditions.
- e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

**5. Focus on Outcome based education (OBE):**

- a) Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?
- b) Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.
- c) Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

**6. Distance education/online education:**

- a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

- b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.



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**Part – C**  
**Other Items**

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## **43.05 Other Information Items**

## **43.06 Any Other Items**

**43.07 Date for the Next Meeting**

**February 3<sup>rd</sup> or 17<sup>th</sup>, 2022(Tentative)**