



**The 47<sup>th</sup> Meeting of the  
IFHE Internal Quality Assurance Cell  
(IQAC)**

*Date & Time:*  
**Nov. 16<sup>th</sup> 2023 at 11:00 hours**

**Venue: IBS Main Conference Hall  
IFHE, Hyderabad**



## AGENDA ITEMS

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<b>Part B: Agenda</b>			
47.04	<b>Agenda – 1: Criteria-wise Report and Action Plan</b> a) Curricular Aspects b) Teaching-Learning and Evaluation c) Research, Innovations and Extension d) Infrastructure and Learning Resources e) Student Support and Progression f) Governance, Leadership and Management g) Institutional Values and Best Practices	Prof. Sindhuja P N	8-14
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47.06	Status Report on Accreditations, Ratings, Rankings AACSB	Prof. M Bhaskar Rao Prof. Venugopal Rao	17
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**Part –A**  
**Statutory Items**

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**Item 47.01**  
**Grant of Leave of Absence**

**Item 47.02**

**Minutes of the 46<sup>th</sup> IQAC Meeting held on 11<sup>th</sup> Sept 2023  
at IBS Main Conference Hall, IFHE**

Minutes of the 46<sup>th</sup> IQAC Meeting of, The ICFAI Foundation for Higher Education (Deemed-to-be-University u/s. 3 of the UGC Act, 1956) held in Hybrid mode on Sept. 11<sup>th</sup> 2023.

**The following members were present:**

1. Prof. (Dr. ) L S Ganesh - Chairman
2. Smt. SobharaniYasaswy
3. Prof. J Mahender Reddy
4. Prof. R P Mohanty (Attended through Zoom)
5. Prof. Haragopal Reddy(Attended through Zoom)
6. Prof. S Vijayalakshmi
7. Prof. P Sashikala
8. Col. S P Viswanath
9. Prof. K S Venugopal Rao
10. Prof. C S Shylajan
11. Prof. A V N Rao(Attended through Zoom)
12. Prof. K L Narayana
13. Prof. Munawar Pasha
14. Prof. Sanjay Fuloria
15. Prof. Cheedi Srinivas
16. Prof. C Padmavathi
17. Prof. M Sitamma
18. Prof. D Satish
19. Prof. Mahesh Kumar Soma
20. Prof. D Saravanan
21. Dr. M Showry
22. Dr. Mukesh Kumar Mishra
23. Prof. Sanjib Dutta
24. Prof. T Koti Reddy
25. Dr. Y Pratap Reddy

26. Dr. Elizabeth Zacharias
27. Dr. K Pushpa
28. Prof. M Bhaskar Rao
29. Dr. A Chandrasekhar
30. Dr. Ravi Kumar
31. Prof. T S R K Rao
32. Prof. Sindhuja P N – IQAC Coordinator

**The following Special Invitees were present:**

1. Dr. Leela (Attended through Zoom)
2. Dr. G S Brahma
3. Dr. Anjanna Matta
4. Dr. P Akhendra Kumar
5. Dr. Balamurali
6. Prof. G Madhavi
7. Prof. JSK Chakravarthi
8. Dr. Narasimha Chary
9. Dr. Surjit Kumar Kar

Dr. L S Ganesh, Vice Chancellor, presided over the meeting and the following items of business were transacted:

<b>46.1</b>	<b>Grant of leave of absence, if any</b>
	Mr. T P Das
<b>46.2</b>	<b>Confirmation of the Minutes of the 45<sup>th</sup> meeting of the Internal Quality Assurance Cell</b>
	The minutes of the 45 <sup>th</sup> meeting of the Internal Quality Assurance Cell was confirmed.
<b>46.3</b>	<b>Follow up action on the Minutes of the 45<sup>th</sup> meeting of the Internal Quality Assurance Cell</b>
	The follow up action on the Minutes of the 45 <sup>th</sup> meeting was reviewed



46.4

The following points were discussed under Agenda 1:

**C-1: Curricular Aspects**

- a) It was suggested to provide an in-depth understanding of the Program Outcomes (POs) and Course Outcomes (COs) for a clearer mapping of the two as well as demonstrate the attainment of POs and COs in a structured manner. It was suggested to conduct a two-day workshop on this as this is necessary for NBA accreditation as well. This was a critical area during the last NAAC accreditation cycle.
- b) It is suggested to have a few common courses that can be offered to all the students of IFHE irrespective of their disciplines and areas. For instance, Understanding India, Health and Wellness, etc.
- c) It was suggested to offer value-added courses. We have to present minimum 50 UNIQUE value added courses before the end of this NAAC accreditation cycle.

**C-2: Teaching-Learning and Evaluation**

- d) Remedial measures for slow learners and motivational measure for advanced learners to be documented every semester with proper evidence
- e) Online Lectures by Industry Experts, Courses/Modules from SWAYAM/NPTEL/MOOCs, etc. to be encouraged to provide a better picture of blended mode of learning
- f) Credit transfer for courses taken online through SWAYAM/NPTEL/MOOCs platforms to be considered. Also we need to present minimum 30 SWAYAM/NPTEL/MOOCs courses without credits before the end of this NAAC accreditation cycle.
- g) Examination department needs a revamp in terms of its processes, automation and audits

**C-3: Research, Innovation and Extension**

- h) Seed money projects to the tune of 50 lakhs to be sanctioned every year
- i) While acknowledging the good beginning made this year on the research projects funding front faculty members are further encouraged to apply for govt. funding projects like DST, SERB, ICSSR, etc.
- j) It is suggested to take up interdisciplinary and collaborative research
- k) Consultancy projects to be generated
- l) Unnat Bharat Abhiyan to be taken up for outreach activities

**C-4: Infrastructure**

- m) It is suggested to implement RFID tags in the library
- n) Fablab, Design/Ideation lab to be setup to promote innovation

**C-5: Student Support and Progression**

- o) It is suggested to plan and start the activities under NSS, obtain permission for a NCC unit and to start a NSO at IFHE
- p) It is suggested that the Student Clubs can function as a student council
- q) The activities to boost Alumni donations to be implemented. We have a target of above 100 lakhs for the assessment period

**C-6: Governance, Leadership and Management**

- r) Recommendations of the NAAC PRT Visit 2015 has to be implemented. Post-Doctoral Fellowship Programme to be initiated at the earliest

	It was decided to take up Agenda-1b and Agenda 2 during the next meeting
<b>46.5</b>	<b>Other Information Items</b>
	-Nil-
<b>46.6</b>	<b>Any Other Items</b>
	-Nil-
<b>46.7</b>	<b>Date for the next meeting</b>
	It was agreed to conduct the 47 <sup>th</sup> meeting of the Internal Quality Assurance on 16 <sup>th</sup> November 2023

The meeting concluded with a vote of thanks to the Chair.

**Prof. L S Ganseh**  
Vice Chancellor

**Item 47.03**

**Follow up Action on the Minutes of 46<sup>th</sup> Internal Quality Assurance Cell Meeting held on Sept. 11, 2022.**

<b>Sl. No.</b>	<b>Description</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>1.</b>	<b>Workshop on POs and COs</b>	It was organized on 3 <sup>rd</sup> Nov 2023 by ICFAI Staff College. Dr. P N Razdan gave an orientation on NBA Accreditation	<i>On going</i>
<b>2.</b>	<b>NSS/NCC activities</b>	Appointed Student Activities Coordinator for IBS UG Programs to take care of NSS/NCC activities	<i>Work in progress</i>

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**Part - B**  
**Agenda**

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## Item 47.04

### Agenda-1: Criteria-Wise Requirements and Action Plan

(Prof. Sindhuja P N will brief the meeting)

#### 1. Curricular Aspects

S. No.	Focus Areas	Target for IFHE
1	New courses	20% of the courses offered during next 5 years (June 2022 – May 2027)
2	Number of certificate / value-added courses / Diploma Programme/ online courses like MOOCS / SWAYAM / e_Pathshala/ NPTEL etc where the students of the institution have <b>enrolled and benefitted</b>	should be above 10 per year for IFHE it should be > 50 for the assessment period
3	Percentage of Programs that has components of <b>field projects / research projects / internship</b>	should be above 80 % every year
4	Structured feedback for curriculum and its transactions <b>has to be collected,analysed and action taken every year</b> from stakeholders like <b>Students, Teachers, Employers, Alumni, Academic peers</b> etc	Every Year

#### 2. Teaching-Learning and Evaluation

S. No.	Focus Areas	Target for IFHE
1	Student - Full time teacher ratio	Should be less than 20:1 At present it is 25:1 (9005/350)
2	Percentage of full time teachers with Ph.D.	Above 80% is required. <b>We are at 75.6% now.</b> [270/357]

3	Average teaching experience of full time teachers	Should be >15. At present we are at 10 years
4	Number of days from the date of last semester-end/ year- end examination till the last date of declaration of results	Should be < 20
5	Percentage of student complaints/ grievances about evaluation against total number of students appeared in the examinations during the last five years	Should be <1
6	We have to ensure 100% automation of entire division & implementation of Examination Management System	
7	Pass percentage of students	>=90%

### 3. Research, Innovations and Extension

S. No.	Focus Areas	Target for IFHE
1	Seed Money Sanctioned per year	>50 lakhs per year
2	Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research	>=20 % per year
3	Percentage of JRFs, SRFs among the enrolled PhD scholars	>=70%
4	Research funding received by the institution and its faculties through <b>Government and non-government</b> sources	Minimum 500 lakhs per year
5	Number of research projects per teacher during the assessment period	>=2 per year 10 in 5 years
6	Number of awards received for research/innovations by the institution /teachers / research scholars/ students during the assessment period	>=30 in 5 years
7	Number of Patents awarded during the assessment period	>=7 in 5 years
8	Number of Ph.Ds awarded per recognized guide during the assessment period	>=5. More guides to be recognized as PhD guides internally or externally

9	Number of <b>research papers published per teacher</b> in the Journals during the assessment period	$\geq 10$ . A minimum of 2 per year per teacher
10	Number of books and chapters in edited volumes published per teacher during the assessment period	$\geq 10$ . A minimum of 2 per year per teacher
11	E-content Development in the following platforms has to be strongly encouraged among the teachers 1. For e-PG-Pathshala 2. For CEC (Undergraduate) 3. For SWAYAM 4. For other MOOCs platforms 5. Any other Government Initiatives 6. For Institutional LMS	
12	Publications - Average Citation Index in Scopus/ Web of Science	$\geq 10$ 12.84 = 9825/765 (only Scopus)
13	Publications -Scopus/ Web of Science – h-Index	$\geq 35$ <b>We are at 55</b>
14	Revenue generated from consultancy and corporate training during the assessment period	200 lakhs. At least 50 lakhs per year
15	Number of extension and outreach programs conducted by the institution during the assessment period	100 At least 20 quality programs per year
16	Number of functional MoUs /linkage with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the assessment period	$\geq 40$ At least 10 per year NASSCOM, PwC,etc

#### 4. Infrastructure and Learning Resources

S. No.	Focus Areas	Target for IFHE
1	Student - Computer ratio at any point of time.	$\leq 5:1$
2	<b><i>Facilities for e-content and other resource development should be developed</i></b> 1. Audio visual center, mixing equipment, editing facilities center and Media Studio 2. Lecture Capturing System(LCS) 3. Central Instrumentation Centre	



	4. Museum 5. Business Lab 6. Research/statistical database 7. Moot court 8. Theatre
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## 5. Student Support and Progression

S. No.	Focus Areas	Target for IFHE
1	Percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies during the assessment period	$\geq 60\%$
2	The following Capacity development and skills enhancement initiatives are to be undertaken 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills ) 4. Awareness of trends in technology	
3	We have to ensure the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation-wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees	
4	Percentage of placement of outgoing students during the assessment period	$\geq 70\%$
5	Percentage of graduated students who have progressed to higher education during the assessment period	$\geq 40\%$
6	Percentage of students qualifying in state/National/International level Examination during the assessment period (eg. SLET, NET, UPSC etc)	$\geq 1.0\%$
7	Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national/international events (award for a team event should be counted as one) during the assessment period	$\geq 80$ 20 per year
8	We have to constantly monitor and document the conduct /organization of the following activities 1. Sports competitions/events 2. Cultural competitions/events 3. Technical fest/academic fests 4. Any other events through active clubs and forums	

9	Alumni contribution during the assessment period should be $\geq 100$ lakhs Books donated by the outgoing students should be collected and value assessment to be done. Last assessment, we could get upto 70 lakhs Alumni Association to be registered
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## 6. Governance, Leadership and Management

S. No.	Focus Areas	Target for IFHE
1	Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies	$\geq 60\%$
2	<i>Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)/Management Development Programs(MDP)during the assessment period (Professional Development Programmes, Orientation/Induction Programmes, Refresher Course, Short Term Course )</i>	$\geq 60\%$
3	<i>Funds / Grants received from government bodies/non government during the assessment period for development and maintenance of infrastructure</i>	$\geq 100$ lakhs
4	We have to do the following for Quality assurance: 1. Academic and Administrative Audit (AAA) and follow up action taken 2.Conferences, Seminars, Workshops on quality to be conducted 3. Collaborative quality initiatives with other institution(s) 4.Orientation programme on quality issues for teachers and students 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking, Times Ranking etc 6.Any other quality audit recognized by state, national or international agencies	

## 7. Institutional Values and Best Practices

S. No.	Focus Areas	Target for IFHE
1	1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment 6. Wind will or any other clean green energy	We have to ensure all of these alternate sources of energy and conservation
2	1. Rainwater harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Wastewater recycling	We have to ensure all of these water

	5. Maintenance of water bodies and distribution system in the campus	conservation facilities
3	<b><i>Quality audits on environment and energy have to be regularly undertaken by the institution</i></b> 1.Green audit /Environment audit 2. Energy audit 3.Clean and green campus initiatives 4. Beyond the campus environmental promotion and sustainability activities	We have to ensure this every year
4	We have to ensure the following: 1. The institutional Code of Conduct principles are displayed on the website 2. There is a committee to monitor adherence to the institutional Code of Conduct principles 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	
5	Gender Sensitization Programmes	
6	Facilities for Differently-abled students to be efficient and omni-present	
7	Waste Management (solid, liquid, e-waste, recycling)	
8	Two Best Practices to be identified We had shown SIP and PhD Program as the Best Practices in the previous cycle. PhD Program is not rated as unique and hence we have to identify another best practice	
9	CRC continues to be the institution's distinctiveness	

## Item 47.05

### Agenda-2:

#### Discussion on the Observations/Suggestions Provided by Prof. Latha Pillai, Advisor, during her visit in March 2023

(Prof. Sindhuja P N will brief the meeting)

- **Research & Publications-** Department targets, per faculty targets to be made known clearly and monitored on a quarterly basis by a senior team, preferably including a representative from the Management team of the University.
- Adoption of technology for teaching purposes to be accelerated- even the Smart boards presently in the classrooms are being used rarely and only as projector screens. Must give thrust to familiarising and using it optimally.
- The technology infrastructure of the campus may require substantial strengthening in terms of a futuristic IT architecture to enable deployment of ERP, LMS and other allied services.
- End to end automation of all administrative, financial, examination matters is almost the minimum norm in all other comparable institutions.
- Steps to integrate **MOOCs** and **SWAYAM** courses into the main curriculum- timeline coming academic session at least 2 courses in each program
- Immediate attention on orienting teachers to **Outcome Based Education (OBE) Assurance of Learning (AOL)** - conducting a series of workshops in a time bound manner, approximately 6 months.
- Faculty **Orientation** on the development of **e-content** and encourage its usage.
- All the above may be categorised as Capacity Building of Faculty and steered by the **Staff College**. With inputs from the Faculties, **Staff College** should conduct domain specific refresher courses. This requires year round programs with a definite calendar of activities and appropriate staffing. Can jointly with **IQAC** co-ordinate the general orientation programs on matters relating to curriculum, pedagogy and latest developments in higher education.
- The **Examination Unit/ CoE** branch falls drastically short of expectations in terms of processes, rigour and confidentiality. Development of Question Banks, total computerisation and regular audit for checks and balances is necessary. Involvement of external academia for question paper setting and evaluation may be considered until the University attains a level of strong internal competence.
- **FST**: Lack of well-equipped laboratories, computer labs and associated requirements..
- **CRC**: To remain competitive use of digital medium, podcasts and other latest trends may have to be incorporated. As this is a signature effort of the IFHE having an Advisory Board with a few domain experts in Management & Technology may be useful.

- It appears that all Faculties function in silos, to the extent of sometimes not even knowing other colleagues and their academic pursuits. With proper implementation of the major, minor, and multidisciplinary - these gaps may be reduced.
- **Technology:** Performance indicators have to be made known, technology driven dashboards to be created for easy entry and retrieving of data and benchmarking with comparable institutions.
- Development of a Course Catalogue for the University, follow up on the earlier Peer team reports, establishing transparent systems for feedback from students.
- Commencing preparations for the AACSB re- accreditation, AQAR submission, preparation for NBA, etc. may have to be looked into.
- **Perception-**Attempts has to be made towards improved perception of the University, which requires sustained efforts by faculty with peer networks, writing popular articles in the press, Linked in blogs and hosting of inter university conferences, conclaves, sports etc.
- **The Innovation and Incubation Centre:** Active awareness on campus and among other institutions through setting up of tinkering labs, conducting hackathons, participating in ARIIA, highlighting of successful projects may be a few steps in the right direction.
- The recently designated **Centres of Excellence** seem to have no definite vision or objectives; rather they seem to be an extension of the Departments. IFHE may like to prioritise which of them may be continued and with what objectives and specific outcomes.
- An **Online Campus Radio** may be useful in synergising various people & activities.
- **Partnership with Edtech Companies:** While functional international MoUs are important - collaborating with external agencies within India for offering a few programs is a model that a few other universities have found success. May like to understand their business model and after due diligence, take it forward.
- The attempt to launch five **PG Engineering programs** may have to be re-examined keeping in mind national trends and expertise of in-house faculty.
- Use of solar energy and effective deployment of sewerage treatment plant.

## **Item 47.06**

### **Status Report on Accreditations, Ratings, Rankings**

**(Prof. M Bhaskar Rao will brief the meeting)**

#### **A. Category-1 Graded Autonomy**

IFHE was granted Category-1 Autonomy status on 4<sup>th</sup> Oct 2023.

#### **B. NIRF Ranking 2024 – Status Update**

IFHE has registered for NIRF 2024 ranking in the Management, Law, and Innovation categories. Capturing of data on the NIRF portal has not yet commenced. It is expected to start shortly.

#### **C. Progress on AACSB**

**(Prof. K S Venugopal Rao will brief the meeting)**

The PRT team will be visiting IBS in March 2025.

CIR draft report has to be ready by Feb 2024. Nine task force teams created for each of the nine standards that form part of the CIR report - responsible for gathering relevant data, analysing and reporting.

Additional focus is needed on the following - Strategic Plan, Learner Success, Intellectual Contributions, Faculty qualifications, Thought Leadership, Engagement & Societal Impact.

**Item No. 47.07**

**Any other information items:**

**Item 47.08**

Date for next Meeting: 21<sup>st</sup> March 2024